

MINUTES OF A COMMITTEE MEETING OF BODY CORPORATE 90272
Seacrest Resort held on Thursday 19th March 2026 at 3:00 pm in the Pool Room,
Seacrest Resort, 200 Papamoa Beach Road, Papamoa

Present: Michael Elrick, Helen de Montalk, Haydon Wright, Leanne Hallowses, Milly Hazelwood, Ann Simon, Ray Mushett and Robyn Preston-Smith

1. QUORUM

Resolved: That a quorum is confirmed.

Michael Elrick/Ray Mushett
Carried

2. APOLOGIES

All present.

3. MINUTES OF PREVIOUS COMMITTEE MEETING

Resolved: That the Minutes of the previous meetings held on 19th February 2026 and 5th March 2026 are accurate records of those meetings.

Michael Elrick/Millie Hazelwood
Carried

4. MATTERS ARISING FROM PREVIOUS MINUTES

- Garden maintenance for unit #17 is now being actioned and the owner will be invoiced.
- Any update on the higher than expected quarterly water rates?

Haydon will read water meter now and again in 2 weeks. Once figures available Robyn will lodge an application for water rebate with TCC

- The automatic car exit at the front gate was installed on Monday 16th March.
- The latest BC operational rules were reviewed at the meeting held on 5th March.
 - ❖ **Document version number and date.** (Robyn will add document version and date lodged with LINZ)
- Removal of Old Bank Account Signatories

Resolved: All BNZ Account signatories apart from Robyn Preston-Smith, Michael Elrick and Leanne Hallowses are to be removed as signatories from all accounts.

Milly Hazelwood/Helen de Montalk
Carried

- Update on location of patch-up paint. (Haydon is holding a large tin of exterior paint (paint colour not known). Barge Board and garage door paint is also available.
- Put together a palette of paint colours for discussion at the AGM.

Resolved: The Committee has chosen Willow Glade, Glenbrook, McKellar Saddle or the current Cossack Rock as the Seacrest Resort Garage Door colour scheme.

Milly Hazelwood/Leanne Hallowses
Carried

- Pool depth indicators. – Haydon has ordered signs for the pool to indicate depth for safety.
- 'Seacrest Resort Papamoa' Facebook group has 10 members.

5. CORRESPONDENCE

In: Corrie Salerno (Unit 36)
Jo Zeldenrust-Muir, Building Support Officer Tauranga City Council, confirmed there were no Seacrest weather-tightness issues recorded on the TCC Files
Out: Corrie Salerno
TCC

Resolved: Inward and Outward correspondence received and accepted.

Michael Elrick/Ray Mushett
Carried

6. ONSITE MANAGER'S REPORT – for March 2026

Report will be sent to owners by email along with these minutes..

Resolved: That the Manager's report was accepted.

Haydon Wright/Helen de Montalk
Carried

7. HEALTH & SAFETY

Resolved: That the Manager's Health & Safety Report was accepted.

Haydon Wright/Helen de Montalk
Carried

Owners/Residents are reminded that Seacrest Resort Body Corporate is noted as a PCBU pursuant to the Health & Safety Regulations 2016.

PCBU (Person Conducting a Business or Undertaking) is a key term under New Zealand's [Health and Safety at Work Act 2015 \(HSWA\)](#), referring to the entity primarily responsible for health and safety. It covers companies, sole traders, and contractors, focusing on managing risks to workers and others in the workplace.

This means that the body corporate may be liable for any accidents which occur on the body corporate property. Any health and safety concerns should be advised to Haydon or the committee so that the committee may arrange to mitigate any issues.

If riding a quad bike within the confines of Seacrest, you must wear a helmet and have no unsecured children.

8. FINANCIAL REPORT

Resolved: That the Financial Report and Payments shall be approved.

Leanne Hallows/Ann Simon
Carried

GENERAL BUSINESS

The social group hosted a St Patrick's day event. It went very well.

AGM Agenda Items:

- Garage Door Colour Palette (will be available at the Pool Room prior to the AGM for viewing)
- Pets – Pets to be permitted or not?

Green bin placement. Haydon will move 2 bins down to the teardrop.

Body Corporate Administration – Review of Robyn's performance/contract.

Pool

Waterproof Nappies to be used for young children who are using nappies when swimming in the pool. Use of standard nappies can cause maintenance issues with the pool. Emergency nappies will be available and any residents using these are asked to replace them.

Wine goblets. Residents who may have taken plastic wine goblets home after social events in the pool room, could you please return these as our supplies are diminishing.

9. NEXT MEETING

- Next BCC meeting – 30th April 2026 at 3pm
- AGM – Saturday 30th May 2026 at 10:30am

Meeting closed at 5.50pm