

**MINUTES OF A COMMITTEE MEETING OF SEACREST RESORT BODY CORPORATE
held on Thursday 22nd June 2023 at 5pm in the Pool Room, 200 Papamoa Beach
Road, Papamoa**

Present: Mavis Fowke, Don McInnes, Trevor Arthur, Helen de Montalk, Tinka Mushett, Michael Elrick & Robyn Preston-Smith (The Body Corporate Chair (2019) Ltd).

1. APOLOGIES

Resolved: Apology received from Leanne Hallowes.

Don McInnes/Tinka Mushett
Carried

Resolved: That a quorum was confirmed.

Mavis Fowke/Trevor Arthur
Carried

2. MINUTES OF PREVIOUS COMMITTEE MEETING

Resolved: That the Minutes of the Committee Meetings held on 23rd May 2023 were accepted as a true and accurate record of that meeting.

Don McInnes/Helen de Montalk
Carried

3. MATTERS ARISING FROM PREVIOUS MINUTES

Nil

4. CORRESPONDENCE

Nil

5. FINANCIAL REPORT

Payment to Trevor – RPS to send levy invoice and make payment of missing April Mgmt Fee

Raewyne Stewart – RPS to send levy invoice

RPS to send letters to all owners who have not updated their AP and not paid the arrears

RPS to send Michael Elrick a copy of ledger report.

Resolved: That the Financial Report and Payments were approved.

Mavis Fowke/Don McInnes
Carried

6. HEALTH & SAFETY

Resolved: No incidents or new hazards reported.

Trevor Arthur/Mavis Fowke
Carried

7. GENERAL BUSINESS

Social Club

Social Club has opened a bank account to deposit funds.

The Social Club retains funds collected to be used for hall interior cleaning, maintenance, and additional activities. Financial Report to be presented at each AGM.

Manager's Contract to be reviewed by Holland Beckett prior to signing. Holland Beckett. All committee members will need to go through AML process.

Michael Elrick offered to minute committee meetings. RPS will send a meeting template.

Pool Inspection carried out and passed for next 3 years. \$160.00

Tear drop Garden – now complete (Lime chip)

Management Expenses

Resolved: Management expenses were approved:

Michael Elrick/Mavis Fowke
Carried

Weedkiller Mitre 10	\$109.00
Petrol Extra	\$200.00
Petrol (Lawns)	<u>\$ 56.91</u>
Total	<u>\$365.91</u>

Road repairs now completed (24th May 2023)

Trees – Boundary Hedge (50% cost body corporate 50% owner's cost).

Palms – RPS to write to owners of units 13, 34 and 38 to advise palms to be maintained at their cost, due to being on private property. Trevor can assist with quotes for maintenance or removal.

Body Corporate Minutes to be circulated to all owners (email or paper copy as requested).

8. NEXT MEETING

27th July 2023 at 5pm

Meeting closed at 5.00pm